**CERTIFICATE IN FUNDRAISING**

**RAISE BURSARY**

The **Certificate in Fundraising** helps fundraisers become more confident and understand how to make a genuine difference to their organisation’s fundraising programme. It's designed for fundraisers who are responsible for the front line implementation of fundraising activities, with about one to three years paid or voluntary experience.

You’ll learn practical, effective fundraising skills at the very cutting edge of the profession that will enable you to have a positive, immediate impact on your fundraising results. The Certificate in Fundraising will give you a solid grounding in the theoretical concepts and principles behind fundraising and examine the role of fundraising within the sector and the role it plays in society. You can find more details [**here**](https://ciof.org.uk/Learn-and-develop/Career-Development/Qualifications-(1)/Certificate-in-Fundraising).

The RAISE programme offers a limited number of discounted bursaries to undertake the Certificate in Fundraising qualification. The bursary is a contribution of **£1,500 towards the total cost of the qualification**.

**IMPORTANT: Eligibility Criteria**

To apply, you must be working to **raise funds for arts, cultural and/or heritage organisations/projects** **within England** and **outside Greater London**. We want to connect with all early-career fundraisers. You may be in a multifaceted role working as an art’s facilitator, a development professional working in the arts, heritage or museum sector or be an independent artist.

You should **also** meet **at least one** of the three criteria below:

* **BAME**: Anyone self-identifying as Black, Asian or from a Minority Ethnic background.
* **Early career arts, cultural & heritage sector fundraisers**: Anyone who is in their first five years of fundraising career.
* **Small and medium charities**: Organisations with an annual turnover (contributed and earned income) up to £750,000. Priority will be given to those organisations with an annual turnover (contributed and earned income) up to £250,000.

These bursaries have been made possible thanks to the **Arts Council England**.

**NOTES**

Please note there is a limited amount of bursaries and there may not be enough bursaries available to meet the demand. The earlier you apply, the more likely you are to be successful**.**

Bursaries are awarded to **individual delegates** booking on to the Introduction to Fundraising course taking place on confirmed dates; **bursaries are not transferable** to other individuals or within an organisation. The bursary must be repaid in full if the applicant does not complete the course.

Please email your completed application to [raisebursaries@institute-of-fundraising.org.uk](mailto:raisebursaries@institute-of-fundraising.org.uk)

**\*Please note we will only accept applications in Word and PDF formats.**

**The Selection Process**

A co-ordinator will receive all applications. Copies of the applications excluding the name of the applicant and that of the referee, will be provided by the co-ordinator to a panel with members including: senior RAISE programme partner representatives, a representative from CIoF’s Expert Advisory Panel on Equality, Diversity and Inclusion and CIoF staff. The panel will decide which applications should receive a bursary. The panel’s decision is final.

The co-ordinator will contact all applicants by email confirming the outcome of their application and where an award has been granted **within 10 working days after your application’s submission**, outlining the next steps.

**APPLICATION FORM**

**Applicant Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please indicate the start date if the start date if the qualification you are applying for (DDMMYY)**

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**Please indicate which eligible community or communities if more than one you identify with:**

**BAME:** Anyone self-identifying as Black, Asian or from a Minority Ethnic background.

**Early career arts, cultural & heritage sector fundraisers:** Anyone who is in their first five years of fundraising career.

**Small and medium charities:** Organisations with an annual turnover (contributed and earned income) up to £750,000. Priority will be given to those organisations with an annual turnover (contributed and earned income) up to £250,000.

**Organisation you work or volunteer for**

Organisation Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please select your organisation’s annual contributed and earned income:**

< £250k £251k -750k £751k - 1million £1- 5 million > £5 million

**Brief outline of your responsibilities (min 150 words):**

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**Supporting Information**

How will undertaking the Certificate in Fundraising benefit your personal development and the organisation or project you work or volunteer for as a Fundraiser? (min 150 words)

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Please indicate why would you not be able to undertake the qualification without the RAISE bursary (min 100 words)

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How did you hear about the RAISE: Arts, Culture & Heritage programme bursaries?

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Please confirm that you would be happy to share your experiences and learning (via RAISE website and social media) from the Certificate in Fundraising (through a blog, interview or case study) after you have completed the qualification.

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**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REFEREE STATEMENT (LINE MANAGER / SENIOR REPRESENTATIVE FROM THE ORGANISATION YOU WORK OR VOLUNTEER FOR)**

Please provide a short supporting statement for the applicant stating how they are known to you, and why you recommend them for the RAISE bursary. (100 words max)

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**Privacy Notice**

The information you provide in this form will be used by the Chartered Institute of Fundraising (Controller) solely to assess your application to receive a RAISE programme bursary and, if successful in administering the bursary.

All completed forms sent to the RAISE programme bursaries email or postal address will be accessed by a single co-ordinator and will be kept in a secure, restricted access environment.

Completed forms will be anonymised for the selection process.

All copies of the application forms will be securely destroyed within one month following completion of the selection process.